

Local Area III Workforce Investment Board Minutes
Reardon Civic Center – McCarthy Gallery
500 Minnesota Avenue, Kansas City, KS
Tuesday, March 27, 2007

WIB MEMBERS PRESENT: Steve Christensen, Paul Clay, Karen DeOrnellas, Matt Dority, Judy Gifford, Karen Griffin, Steve Hougland, David Huston, Brenda C. Jones, Lin Knudson, K.J. Langlais, Jerry Leonard, Wendell Maddox, Gina McCullough, Lonnie Myklebust, Don Nelson, Barbara Schilling, James Thompson and Lori Trumbo.

WIB MEMBERS ABSENT: Jeffrey Abbott, Chuck Ahner, LaDora Jackson, Michael W. Keenan, Walter Lantzy, Wayne Maichel, Ed McInnis, Ashley Sherard and Bill Shipley.

WIB STAFF PRESENT: Scott Anglemyer, Brenda Wilson

CEOB MEMBERS PRESENT: J.C. Tellefson, Doug Wood

CEOB MEMBERS ABSENT: Joe Reardon, Nathan Barnes

ONE-STOP OPERATOR STAFF PRESENT: John Casner, Jeanie Guthrie, Mary Sue Kelly, Teresa Slater, Dennis Sutter and Erich Ulmer

GUESTS PRESENT: Rich Ayers, UG Workforce Dev. – KCKWYCO; Kari Bacon, Kansas Department of Commerce; Rose Day, Kansas Department of Labor –U/I; Isaura Betancourt, Jennifer Filley, Estalin Valentin, SER Corporation

Call to Order

Dave Huston called the meeting to order. A quorum was established.

Procedural Agenda

Reports on National Association of Workforce Boards Forum 2007

David Huston opened the floor to those board members who attended the NAWB Conference in Washington, DC this past February. Judy Gifford stated that her experience was interesting and somewhat disturbing. She felt that we as a Board are spinning our wheels and are not making any accomplishments; and Board meetings are antiquated. She hopes that we can develop some ideas to change the way our Board is run.

Karen Griffin stated that she felt the conference was geared more towards the Workforce Board staff that the Workforce Innovations conference she had attended last summer. She stated that a lot of the Boards are set up as a business. She said that the Board needs to set goals and objectives and we should strive to meet them as well as meeting the needs of the employer and the unemployed.

Don Nelson stated that he took a field trip to a One-Stop in Falls Church, VA. Don said that this was one of five One-Stops which serve a three-county area. He stated

that this center was strategically placed in an area that serves about 100 businesses and about 1,000 job seekers. Don stated that they also help with small business development from start to finish. Don felt that his visit to the One-Stop sets the structure for what we are trying to do. He said that we all need to get more active as Board members.

Comments from the public

Before Dave asked if there were any comments or visitors, he stated that there are a lot of things going on and he appreciates everyone coming out to take part in this meeting. Lonnie Myklebust introduced two guests from SER Corporation; Estalin Valentin, Workforce Manager, who will be the permanent replacement for Juan Yanez on the Board; and Isaura Betancourt. Scott Anglemyer introduced Bill Thompson, who is the new Department of Commerce Regional Director, replacing Kent Eckles. Kerrie Bacon, Kansas Department of Commerce and Rich Ayers, UG Workforce Development KCKWYCO, introduced themselves.

Dave Huston announced that the Board members would be assigned to small groups to gather together to discuss issues, get to know one another, and learn about workforce programs and resources. A list of groups was distributed, and members were asked to change places so that they would sit in their assigned groups. Dave suggested that each group should select a task, such as visiting a partner, training program, or workforce center, and report back to the Board at the next meeting. Dave stated that while the assignment is important, it is more important to get to know each other, share ideas and get people engaged.

Transformation of the Workforce Investment Board – Metrics Committee Report

Matt Dority reported for this committee. He stated that the Operator/WIA provider RFP process is causing a fundamental change at the service level, and to allow this to succeed we would need a similar change at the Board level. The Metrics Committee has identified 4 areas that must be transformed so that the Board can move forward. Those areas are: Mission and Vision; Strategic Priorities; Committee Structure and Roles; and Board Meetings.

Matt shared the new Mission and Vision statement with the Board. He discussed the new Strategic priorities, stating that each would have a measurable outcome and will be reviewed and revisited annually. Matt spoke about a revised committee structure, stating that we currently have committees in place that limits our ability to leverage partnerships. Matt stated that new teams would be created to reflect our strategic priorities rather than Ad hoc or standing committees. He stated that only certain existing committees will be retained. Matt also discussed the revision of our Board meeting format. He stated that Board meetings should focus on strategic items. He also said that the Executive Committee should continue to report, but should not seek action on transactional items. He stated that routine Board business should be handled by a consent agenda, and with the creation of Teams, each team will report on actions, progress, and measures on strategic priorities.

Matt touched on what the changes would entail. Structural changes would include Committee structure and the role of the Executive Committee. Staffing changes would

include new positions. It would also ensure that each team has staff (and Operator) liaison. Behavioral changes would take place as well. Oversight and supervision would remain, but in different hands.

Matt discussed what the next steps would be in the Board's transformation plan. He stated that we would need to appoint teams and assign team members; select a Chair within that team and determine a team charter. Teams would begin to meet to determine an action plan.

At the end of the presentation, Matt asked for questions, comments or suggestions. K.J. stated that this will be a lot of hard work but hopefully, if we all do what is needed and required of each team, we should be able to accomplish the goals of the team by the end of the year. Don stated that each team should have measurable goals which are essential to what we are trying to accomplish. Don also stated that the Board is the HR Department for the community. Karen D. asked if we would be changing the frequency of Board meetings to quarterly. Scott stated that he's not sure at this time. He said that there is one more meeting until Kaiser Group takes over on July 1st. If our May meeting is successful, we can start transitioning to a quarterly meeting schedule. Karen D. stated that forming teams as opposed to having committees is really a good idea; each team should have significant structure and staff support. Scott stated that each team would be assigned operator and Board staff.

Consent Agenda

Karen D. complimented the Board staff for getting the meeting information out to members in a timely manner. Dave asked if there were any changes or corrections to the consent agenda items. Wendell motioned to accept the consent agenda items as presented. Brenda seconded. Motion carried.

John Casner, KCK Workforce Center Manager, made an announcement to the Board regarding a May 17th Job Fair for ex-offenders here at the Reardon Center. He asked if any of the Board members knew of any employers willing to work with ex-offenders or willing to participate in the event. He stated that the cost was very minimal at \$25.00 per one-person manned table with an additional \$12.00 for the second person. John stated that these individuals have paid their debt to society and are ready for employment. John said that from an employers stand point, any individual that attends the job fair must first attend a two part training seminar which certificates will be issued upon completion, so that the individual can attend the job fair. John also stated that the Federal bonding program is available to cover the cost of the bond if they are employed within the first year of release. John stated that tax credits are available to companies that employ ex- offenders as well.

Meeting adjourned.