

Local Area III Workforce Investment Board Minutes  
Overland Park Club Room – Doubletree Hotel  
10100 College Blvd., Overland Park, KS  
Tuesday, November 28, 2006

WIB MEMBERS PRESENT: Chuck Ahner, Paul Clay, Karen DeOrnellas, Kent Eckles, Steve Hougland, David Huston, Lin Knudson, K.J. Langlais, Walter Lantzy, Jerry Leonard, Wendell Maddox, Gina McCullough, Lonnie Myklebust, Don Nelson, Ashley Sherard, William Shipley, James Thompson and Juan Yanez.

WIB MEMBERS ABSENT: Jeffrey Abbott, Steve Christensen, Matt Dority, Judy Gifford, Karen Griffin, LaDora Jackson, Brenda C. Jones, Michael Keenan, Wayne Maichel, Ed McInnis, Kathy Shackelford, Barbara Shilling and Lori Trumbo.

WIB STAFF PRESENT: Scott Anglemyer, Brenda Wilson

CEOB MEMBERS PRESENT: Don Navinsky, Doug Wood

CEOB MEMBERS ABSENT: Nathan Barnes, Joe Reardon

ONE-STOP OPERATOR STAFF PRESENT: John Casner, Jeanie Guthrie, Mary Sue Kelly, and Dennis Sutter.

GUESTS PRESENT: Steve Borders, UMOS; Jennifer Filley, SER Corporation; Mary Bradshaw & Dennis Cooper, Kansas Department of Commerce; Rose Day, Kansas Department of Labor – U/I; Pete Kaiser, Kaiser Group, Inc.; Tina Koehn, UMOS; Rich Piper, KCATS; J.C. Tellefson, Leavenworth County Board of County Commissioners.

### **Call to Order**

David Huston called the meeting to order. A quorum was established.

### **Procedural Agenda**

#### *Comments from the public*

Dave asked if there were any guests from the public that would like to introduce themselves. Scott introduced Ashley Sherard as a new board member. Ashley has filled the vacancy left by Lynn McClure. Scott also introduced Pete Kaiser – Kaiser Group, Inc.; Tina Koehn and Steve Borders of UMOS. Don Navinsky introduced J.C. Tellefson who may be representing Leavenworth County on the CEO Board.

#### *Approval of WP Board minutes, Executive Committee minutes*

Dave asked if there were any changes or corrections to any of the minutes presented for review. There were no changes or corrections. Financial reports were also reviewed. Scott stated that the new reporting format still needs some fine tuning and if anyone has suggestions on the reporting format to please submit those to him. Gina McCullough motioned to accept the consent agenda. Steve Hougland seconded. Motion carried.

*Executive Directors Report*

Scott stated that with the transition away from Commerce, it is important that the various roles in the operation, administration and oversight of the Youth program parallel those we envision for the Adult and Dislocated Worker programs. Scott said that in order to more closely align our relationships, he has begun discussions with Job Readiness Training (JRT), or current provider of Youth services, regarding amending their contract to become consistent with the division of work structure evolving in Area III. Scott wants to be assured that whatever action we take will not be later found as a violation of state and federal procurement requirements. Scott stated that he is sending a letter to the Department of Commerce asking for clarification on the permissibility of making changes that will affect the scope of work and on administrative cost issues. Scott will keep the board informed of his findings.

Scott attended a meeting in mid-November, with other local area executive directors. They discussed local area participation in statewide workforce development system marketing. Scott stated that there is money available from the State for marketing and that the Board should be able to take advantage of that, but that it is important that local areas have some flexibility to tailor messages to their local conditions. Several members from the Marketing Committee – Chuck Ahner, Kent Eckles and Paul Clay, will be representing Area III at the next meeting along with Scott.

Scott spoke about the status of the Beverley/Golden Gate contract. Scott stated that they are moving forward with the training of their staff and will soon be meeting with Workforce Center staff. Scott said that he would get the contract to Dave Huston this week for his signature.

Gina McCullough asked Scott if he was able to find out if the truck driving academy that has received conditional approval as an eligible training provider at the September meeting was the same one in the news back in September regarding terrorist training. Scott stated that Erich Ulmer did some checking and found that this was not the same institution that was in the news.

K.J. Langlais asked Scott why October's numbers were not reported on the financial report. Scott stated that the information had not been sent due to delays from Topeka.

*RFP Update*

Scott gave the Board a hand-out which described the main steps in the RFP process and outlined the basis for the Interview Team's recommendation for a One-Stop Operator and WIA Adult /Dislocated Worker Program Operator.

Scott briefly reviewed the steps in the process:

- The RFP was published on August 30, 2006.
- Eight organizations attended the mandatory pre-bid conference on September 19.
- Six of the eight organizations submitted statements of qualifications by the October 16 deadline. All six were determined to be qualified proposers.

- Six proposals were received by the October 31 deadline.
- The six proposals were reviewed by a five-member review team, which was composed of two Executive Committee members, two Program Performance & Evaluations Committee members, and a board member at-large. The committee selected three finalists to invite in for face-to-face interviews: Heartland Works, Inc.; Kaiser/UMOS Kansas Works Alliance; and Policy Studies, Inc.
- The Interview Team, composed of the Executive Committee and the Chief Elected Officials Board, conducted interviews with each of the three finalists on November 15. The Interview Team chose to recommend Kaiser/UMOS to the WIB. The RFP process requires the Board to make the final selection, based on the recommendation of the Interview Committee.

There were various questions asked that required a member from Kaiser/UMOS to answer. Members asked if copies of the RFP's and score sheets would be made available. Scott said the WIB's open records policies allow for release of that information once the provider contract negotiations are completed.

After a substantial amount of questions were asked and answered in detail, Karen DeOrnellas motioned to accept the committee's recommendation to select Kaiser/UMOS as the One-Stop Operator and WIA Adult/Dislocated Worker Program Operator. Walt Lantzy seconded. Kent Eckels and Juan Yanez both abstained from voting. Motion carried.

Scott suggested that the Board select who would be responsible for carrying out the contract negotiations. Wendell Maddox moved that the Executive Committee handle the contract negotiations. Gina McCullough seconded. Motion carried.

Scott stated that the December Executive Committee meeting will be expanded to include a session to discuss staffing, the WIB's structure and additional responsibilities. Scott would also like to discuss the list of roles and staff that the WIB will take on.

Meeting adjourned.