

Local Area III Workforce Investment Board Minutes  
Reardon Civic Center—Delaware Room  
500 Minnesota Ave., Kansas City, KS  
Tuesday, April 26, 2005

WIB MEMBERS PRESENT: Ian Bautista, Steve Christensen, Paul Clay, Karen DeOrnellas, Billey Davis, Mark Elmore, Sister Mary Fasenmyer, Dan Fletcher, Judy Gifford, LaDora Jackson, Brenda Jones, Peggy Kelly, Wade Ladd, K.J. Langlais, Jerry Leonard, Wendell Maddox, Lonnie Mykelbust, Bill Shipley, Jim Thompson, Lori Trumbo

WIB MEMBERS ABSENT: David Cleveland, Sharon Jobe, Walter Lantzy, Lynn McClure, Donald Nelson, Kathy Reilly, Rick Robards, Bea Wake-Jasuta

WIB STAFF PRESENT: Scott Anglemyer

CEOB MEMBERS PRESENT: Don Navinsky, Doug Wood

ONE-STOP OPERATOR STAFF PRESENT: John Casner, Jeanine Guthrie, Dennis Sutter, Erich Ulmer

GUESTS PRESENT: Arthur Diaz, Wyandotte Serves/Wyandotte Works; Jennifer Filley, SER Corporation; Blake Flanders, Kansas Department of Commerce; Sheila Jones, Economic Opportunity Foundation; Kris Kitchen, Heartland Works; Sam Satterfield, The Dream Works; Margaret Turner, El Centro.

### **Call to Order**

Sr. Mary Fasenmyer called the meeting to order. A quorum was established.

### **Public Agenda**

#### *Comments from the public*

Sister Mary Fasenmyer asked the guests to introduce themselves. There were no additional comments from the public.

#### *Public hearing on Two-Year Plan*

Sister Mary Fasenmyer opened the public hearing on the Area III Two-Year Plan. There were no comments on the plan. Sister Mary closed the public hearing.

### **Consent Agenda**

#### *Approval of WIB minutes, Executive Committee minutes, and financial reports*

Karen DeOrnellas moved the approval of the consent agenda items. Lonnie Myklebust seconded. Motion carried.

### **Procedural Agenda**

#### *One-Stop Operator's Report*

Erich Ulmer told the board auditors were currently at the Area Administrative Office (AAO) conducting the required independent audit. He said that the Department of Commerce would be scheduling a state monitoring visit soon.

Erich said that several case managers will be going through case management training on May 23 and 24. He announced that third quarter performance reports will be available around mid-May. He announced that due to the transfer of funds, the workforce centers had re-opened the adult program to new applications.

*Report from Heartland Professional Development Conference attendee*

Judy Gifford told the group that she learned a great deal from the conference. She said that she had met some participants from other parts of Kansas, and had brought back some marketing materials which she found interesting.

*Executive Director's report*

Scott Anglemeyer announced that he had received 47 applications for the Executive Assistant position, and that he was encouraged by the quality of some of the resumes he had received.

Scott said that he was working with Wyandotte Serves/Wyandotte Works on a two grant applications—one which addressed faith-based/community based organizations, and one dealing with employment services for ex-offenders.

Scott briefly discussed plans for committee involvement for the next month, including the Governance and Fiscal committees. He said that he and Doug Wood had discussed ideas for the kickoff event and he would be convening committees to work on these ideas.

Scott announced upcoming training opportunities, including a state-sponsored board training in May and the Workforce Innovations Conference in July. He mentioned that he and Sister Mary would be traveling to Wichita at the end of the week to attend a meeting of representatives from the five Kansas WIBs.

Scott introduced Lin Knudson, Dean of Continuing Education and Community Services at Johnson County Community College, who would be joining the WIB in the next month.

**Administrative Business Agenda**

Sister Mary briefly discussed the status of the Two-Year Plan.

*WIB Identity*

Scott presented drafts of the WIB logo, and solicited comments. Board members generally felt that the name “Tri-County Workforce Partnership” was too limiting, and felt that simply “Workforce Partnership” was a better name. After sharing several comments, it was moved and seconded that the Marketing Committee be authorized to work on the issue and make a final decision about the WIB name and logo. Motion carried.

*Nominating Committee*

Sister Mary asked for volunteers to serve on a committee to make nominations for the positions of Vice Chair and Treasurer for a two-year term beginning in July. Doug Wood, Wendell Maddox, and Ian Bautista volunteered.

*Meeting schedule*

Scott explained that the board needed to decide on a schedule for the coming year, and that several people had discussed going to a bi-monthly schedule. Ian Bautista moved to have Scott draft for Executive Committee approval a bi-monthly meeting schedule for the next year, with committees meeting in months when the full board does not meet. LaDora Jackson seconded. Motion carried.

*Executive Assistant hiring process*

Scott said that he would like to have additional help to serve on an interview team for this position. Paul Clay and Jeannie Guthrie volunteered to serve on this committee.

**External Business Agenda**

Sister Mary explained that this portion of the agenda would be reserved for discussion of workforce issues that go beyond the internal workings of the WIB. The WIB briefly discussed issues involved with the kickoff event. K.J. Langlais further explained the intent behind the External Business Agenda.

**Adjournment**

Ian Bautista moved to adjourn the meeting. Wendell Maddox seconded. Motion carried.